

# Graduate School and School of Engineering Hokkaido University



## Exchange Program Fact Sheet 2019-2020

### 1. Application Schedule

Semester	Application Period & Deadline	Official Semester Period *Including summer/ spring break *1	Official Lecture Period *Including final exam week
1st	Mid August– November 1	April 1 - September 30	April 1 - early August
2nd	Mid February – February 1	October 1 - March 31	October 1 - early February

\*1 Applying students must stay enrolled in their home universities throughout this period. Students who will graduate earlier than this period are not eligible to apply.

### 2. Academic Information

#### 1) Programs

We offer two different exchange programs: Special Audit Student (SAS) and Special Research Student (SRS). Student can apply for one of the programs.

SAS

<Eligibility> Graduate students and Undergraduate Students  
<What Students Do> Take courses and earn credits  
<Exchange Period> 1 or 2 semesters  
<Note> Students are required to attend courses at least 10 hours a week (7courses)

SRS

<Eligibility> Graduate students only  
<What Students Do> Undertakes research relating to specialized area and receive supervision for research  
<Exchange Period> On a monthly basis, up to 1 year  
<Note> SRS are not eligible to take courses

#### <IMPORTANT!!>

1) Due to the increasing number of students and limits in space, sometimes not all applicants can be accepted.

2) For undergraduate students, most courses are offered in Japanese. Though not necessary, we recommend applicants to have at least N2 level Japanese proficiency. If undergraduate students are interested in taking courses in English, please consider applying for HUSTEP. <https://www.global.hokudai.ac.jp/about/publications/hustep-guide/>

3) It is our policy not to communicate directly with a student until they are officially accepted. Please advise your students to inquire with us from the representative person of the home university.

#### 2) Transcript

We send transcripts of SAS after their last semester in HU (October 1 for the 1st semester and April 1 for the 2nd semester exchange). Students who study for two semesters can request their transcript of first semester at the Academic Affairs Office.

#### 3) Courses

SAS can find courses from the link below. They are required to select courses at the time of application. They have a chance to change courses after new semester starts

<http://syllabus01.academic.hokudai.ac.jp/Syllabi/Public/Syllabus/SylSearch.aspx>

### 3. Visa

Accepted international students are required to obtain a visa to study in Japan. After students' admission has been approved, Hokkaido University applies for the Certificate of Eligibility (CoE) which is a required document for student visa application. It will be sent to partner universities with their official acceptance letter. Students will then complete the required procedures to apply for the visa at the nearest embassy/consulate-general of Japan located in their home country.

<List of the Japanese embassies and Consulates>  
[https://www.mofa.go.jp/about/emb\\_cons/over/index.html](https://www.mofa.go.jp/about/emb_cons/over/index.html)

### 4. Campus Life

#### 1) Insurance <IMPORTANT!!>

<A. Health Insurance>

All students must be enrolled in Japanese National Health Insurance (NHI) here. With NHI, students only need to pay 70% of total medical fees when they visit doctors.

<B. Personal Accident Insurance and Liability Insurance >

All students must be enrolled in such insurances that cover a physical injury and pays damages for accidents as a result of an unexpected accident and during educational and research activities.

We ask students to submit a copy of insurance policy of B at the time they arrive at HU.

#### 2) Residence Life

Students are eligible to apply for university dormitories. Accepted students can apply for several dormitories and they are allocated to each room in a lottery.

<Details of University Dormitories>

<https://www.global.hokudai.ac.jp/university-life/housing/student-dormitories/>

### 5. Contact Us

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